

ATTACHMENT H

CHECKLIST TABLE

(Submit this checklist form, after all the information requested below has been provide in FAAST.)

Table 1: Checklist for Completing the Online Concept Proposal Application

Within the FAAST, the following SECTIONS must be completed and submitted:

<input type="checkbox"/>	General Information (For the project location information requested in this section, specify the latitude and longitude values that are representative of the project. For large areas of land, specify the mid-point of the area. For a waterbody, specify the mid-point of the waterbody area/reach.)
<input type="checkbox"/>	Funding Programs Check the box next to the "CWA 319(h) NPS Grant Program". Consult with the Grant Coordinator listed in Appendix 7 of this notice prior to developing a proposal for all questions regarding applicant eligibility, project eligibility, and program priorities.
<input type="checkbox"/>	Project Management Please indicate the Project Director and the Project Manager from the applicant's organization.
<input type="checkbox"/>	Legislative Information Enter the State assembly, State senate, and U.S. congressional districts where the project is located. For projects that include more than one district, please enter each district. Look at the tables provided in FAAST to assist with determining the appropriate districts.
<input type="checkbox"/>	Agency Contacts This section must include all agency contacts (State Water Board, Regional Water Board, and the USEPA) that assisted in the development of the project proposal. You may enter more than one agency contact.
<input type="checkbox"/>	Cooperating Entities List the organizations that will assist the applicant in implementing the project, including partner organizations, consultants, and volunteers. You may enter more than one cooperating entity. We may contact cooperating agencies as part of the application review process.
<input type="checkbox"/>	Application Questionnaire The concept proposal questions are shown in FAAST.
	Required Attachments: <u>Implementation</u> - Attachment A. Provide a 10 page (maximum) Project Narrative. The ten (10) page maximum includes: 1 page project description, 5 page narrative, 2 pages for maps, and 2 pages for a budget. <u>Planning/Assessment</u> - Attachment B. Provide a nine (9) page (maximum) Project Narrative. The 9 page maximum includes: 1 page project description, 4 page narrative, 2 pages for maps, and 2 pages for budget. Include the word "Attachment A (or B)", the FAAST PIN#, and Title of the Project at the top/header of the first page. Label each section that you are answering. Instructions for the Implementation and Planning/Assessment Project Narrative are Attachment 2 of the Solicitation Notice. The Attachments must conform to the following format; <ul style="list-style-type: none"> • Does not exceed the maximum number of pages in length; • PDF format • Letter (8.5" x 11") size paper; • Single-line spacing; • Standard font - Size 11 or larger; • Reasonable margins, and • Pages numbered.